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| Stage 1 Planning (Week 3 – Education Week Book Fair. Week 5 Children’s Book Week) |
| Hardware |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Mouse** | Move mouse and use left click and left double click.Move mouse and use left click, left double click and right click.  | **ST1-11DI-T -b** | Accessing Login and Websites for Book Week 2022, & Order in the Library (Dewey) | Observation |
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| DoE Access |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Logging On**  | Use name card to log on independently, correcting errors in own name.Log on independently without name card. | **ST1-11DI-T -a****ST1-11DI-T -b** | Year 1 and some Year 2Year 2 | Observation |
| **Logging Off** | Independently sign off using the start menu. | **ST1-11DI-T -b** | Stage 1 | Be aware of students just turning off monitors – record names if necessary. |
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| Formatting Text |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Edit and Modify Texts​​** | Use Home tab in programs to edit Text (colour, size, font, B U *I ,* Paragraph) Recognise the icons for these functions across programs.Use Insert Tab to insert and draw shapes in MSWord  | **EN1-2A** | <https://nuwarra.weebly.com/order-in-the-library-s1.html>Complete worksheet yr. 1.1 or yr. 2.1 onlinePrint either 1.2 or 2.2 to complete in the library. | Mark worksheetObserve if sheet printed correctly |
| **Change Documents​​** | Use "File" - "Save" to enter save window and navigate to class folder and save with student’s nameUse page layout tab in programs to Add border, Change orientation and adjust margins in Word Excel and PowerPoint | **EN1-2A** | <https://nuwarra.weebly.com/order-in-the-library-s1.html>Save and Complete workskeet yr 1.1 or yr 2.1 online | Students name and file in correct folder |
|  |  |  |  |  |
| Internet |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Internet Use​​** | Use the features of a Browser the same way as a Folder (back, forward). Use provided websites and Google for searchesUse the features of the browser (minimize, close, new tab, close tab, home, refresh, Read Aloud). Use history and bookmark tab and know their purposes. | **ST1-11DI-T -b** | <https://nuwarra.weebly.com/order-in-the-library-s1.html> “[Dreaming with eyes open](https://nuwarra.weebly.com/bookweek-2022.html)” website for Book Week activities and jigsaw puzzles. Manipulating jigsaw pieces. | Observe navigating the internet and give assistance as required. |

Stage One

ICT Capabilities across the

K-6 curriculum with Outcomes and specific Content

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| **ST1-11DI-T -a**Identifies the components of digital systems and … | **ST1-11DI-T -b**Explores how data is represented e.g. letters, telephones, cameras text, image and sound and emails | **EN1-2A**Experiment with publishing using different modes and media to enhance planned presentations. | *This is not an exhaustive list of possible outcomes and content.**Technology outcomes and content have had an extra letter added by me to distinguish the different contents in the planning table.* |
| **ST1-2DP-T**Describes, follows, and represents algorithms to solve problems | **ST1-3DP-T**Presenting a sequence of instructions, eg using a visual programming languageTest and evaluate the effectiveness of steps and decisions (algorithms) in solving a problem |  |  |