Tasks:

1. Open the “Using Columns” worksheet.
2. Delete the old heading, **Amelia Earhart**
3. Move the first paragraph down 3 or 4 lines.
4. Add a **banner** from **Shapes**. and write **Amelia Earhart** in it. Choose your own font.

**Special Note: If you don’t have “Using Columns” worksheet in your class folder, make a second download of from the website.**

|  |
| --- |
| MARK YOURSELF |
|  | Check I did it | Looks same as Example |
| Move first paragraph down 3 or 4 lines |  |  |
| **Insert banner** from **Shapes** add colour |  |  |
| Write **Amelia Earhart** on banner |  |  |
| Delete old heading |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |