|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Stage 2 Planning | | | | |
|  |  |  |  |  |
| DoE Access |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Logging On** | Understand some possible errors when logging on (password incorrect, log on servers…) Know how to self-help password errors.  Log on independently or change computers if unable to work. No need for teacher help during log on process. | **ST2-15I -F (old but I believe needed)** |  | **Observation** |
| **Logging Off** | Sign off using  Ctrl + Alt +Del  Understand the different menus in Ctrl + Alt +Del and check if log off is successful. No need for teacher help with sign off process. | **ST2-15I -F** |  |  |
|  |  |  |  |  |
| **Navigation** |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Start Menu​​** | Use folder shortcuts to open Documents, Pictures, Student Name.  Use start menu to open recent items that are familiar (Word, Excel, PowerPoint) | **ST2-11DI-T -d** |  | **Observation** |
|  |  |  |  |  |
| Formatting Text |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Create Texts​​** | Select the best program to create a resource from Word, Excel or PowerPoint. Show all editing skills to this point independently. | **ST2-15I -H (old but I believe needed)** **EN2-10C**  **EN2-3A** | Researching landforms using books and websites for the purposes of completing student chosen worksheet activities.  <https://nuwarra2.weebly.com/landforms-s2.html>  then use dropdown menu | Mark completed worksheets |
| **Edit and Modify Texts​​** | Copy and Paste text and images in and between different programs. | **ST2-11DI-T -c** | Researching landforms using books and websites for the purposes of completing student chosen worksheet activities.  <https://nuwarra2.weebly.com/landforms-s2.html>  then use dropdown menu | Mark completed worksheets |
| **Specialist Programs​​** | Use find button in Word. | **ST2-11DI-T -c** **EN2-10C** | Researching landforms using books and websites for the purposes of completing student chosen worksheet activities.  <https://nuwarra2.weebly.com/landforms-s2.html>  then use dropdown menu | Mark completed worksheets |
|  |  |  |  |  |
| Internet |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Internet Use​​** | Use Right click to Open New tab and window. Save images from the internet. Download files from Email.  Begin searching techniques.  Use the address bar in a browser and understand the URL structure. Understand web page format (links, content, authors) and choose useful searches. | **ST2-11DI-T -d** | Order in the library (Dewey)  <https://nuwarra.weebly.com/order-in-the-library-s2.html>  <https://nuwarra.weebly.com/order-in-the-library-2-s2.html>  Searching with Oliver  <https://nuwarra.weebly.com/using-oliver-activity-s2.html>  Sorting fact and opinion  <https://nuwarra2.weebly.com/fo-s2-even.html>  Researching landforms using books and websites for the purposes of completing student chosen worksheet activities.  <https://nuwarra2.weebly.com/landforms-s2.html>  then use dropdown menu | Mark completed worksheets |

**Stage Two**

**ICT Capabilities across the**

**K-6 curriculum with Outcomes and specific Content**

|  |  |  |  |
| --- | --- | --- | --- |
| **ST2-11DI-T -c** describes how ***digital systems represent*** and transmit data  **Expanded:** Use common digital technologies and applications to organise and communicate information for a specific task, e.g. word processing and digital presentation software. | **ST2-11DI-T -d** describes how digital systems represent and ***transmit data***  **Expanded**: how people use current and emerging technologies to communicate, access and record information, e.g. email, mobile phones, blogs and wikis. | **EN2-2A**  Discuss issues related to the  responsible use of digital  communication. | **MA2-1WM** Use computer software to create a table to organise collected data, e.g. a spreadsheet. |
| **ST2-15I -F (old but I believe needed)** Demonstrate appropriate safety and etiquette in relation to computer usage, e.g. general computer care, file security, maintaining confidentiality of passwords, printing and sharing resources. | **ST2-15I -H (old but I believe needed)**  Demonstrate how a variety of media can be combined to address the needs of a specific audience, e.g. combining visual images, sound and text in a digital presentation. | **EN2-3A** Use a range of software including word processing programs to construct, edit and publish written text, and select, edit and place visual, print and audio elements. |  |
|  |  | **EN2-10C**  Use visual representations,  including those digitally produced, to represent ideas, experience and information for different purposes and audiences | *This is not an exhaustive list of possible outcomes and content.*  *Technology outcomes and content have had an extra letter added by me to distinguish the different contents in the planning table.* |