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| Stage 2 Technology Planning |
| Hardware |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Keyboard** | Use Ctrl+C to copy; Ctrl+V to paste | **ST2-11DI-T -c** | **Use in Powerpoint e.g. copy the name of the fruit or vegetably and paste as part of the heading** | **Observation** |
|  |  |  |  |  |
| DoE Access |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| Logging On  | Understand some possible errors when logging on (password incorrect, log on servers…) Know how to self-help password errors.Log on independently or change computers if unable to work. No need for teacher help during log on process. | **ST2-15I -F**  | **Year 3** | **Observation** |
| **Logging Off** | Sign off using Ctrl + Alt +DelUnderstand the different menus in Ctrl + Alt +Del and check if log off is successful. No need for teacher help with log off process. | **ST2-15I -F** | **Year 3** | **Observation** |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Create Texts​​** | Use Powerpoint to create short presentations.Show all editing skills to this point independently. | **ST2-15I -H** **EN2-10C****EN2-3A** | **Information given in an audio file relating to worksheets on different aspects of PowerPoint editing.****https://nuwarra.weebly.com/powerpoint-detailed-even-year.html****Learning about PowerPoint with a project on Fruit and Vegetables****https://nuwarra2.weebly.com/fruit--veg.html** | **Mark worksheets as completed about different aspects of PowerPoint editing****Rubric for the PowerPoint**  |
| **Edit and Modify Texts​​** | Insert new slides in Powerpoint. Copy and Paste text and images in and between different programs. | **ST2-15I -H** **ST2-11DI-T -c** | **https://nuwarra.weebly.com/powerpoint-detailed-even-year.html****https://nuwarra2.weebly.com/fruit--veg.html** | **Mark worksheets as completed about different aspects of PowerPoint editing****Rubric for the PowerPoint**  |
| **Change Documents​** | Use transitions in Powerpoint between slides. Use slide show tab to control a presentation. | **ST2-15I -H** | **https://nuwarra.weebly.com/powerpoint-detailed-even-year.html****https://nuwarra2.weebly.com/fruit--veg.html** | **Mark worksheets as completed about different aspects of PowerPoint editing****Rubric for the PowerPoint**  |
| Internet |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Internet Use​​** | Use Right click to Open New tab and window. Save images from the internet.Begin searching techniques.Use the address bar in a browser and understand the URL structure. Understand web page format (links, content, authors) and choose useful searches. | **ST2-11DI-T -d** | **Research for a PowerPoint project on Fruit and Vegetables****https://nuwarra2.weebly.com/fruit--veg.html****Create a bibliography for project based on guided research.** |  |

**Stage Two**

**ICT Capabilities across the**

**K-6 curriculum with Outcomes and specific Content**

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| --- | --- | --- | --- |
| **ST2-11DI-T -c**describes how ***digital systems represent*** and transmit data**Expanded:** Use common digital technologies and applications to organise and communicate information for a specific task, e.g. word processing and digital presentation software. | **ST2-11DI-T -d**describes how digital systems represent and ***transmit data*****Expanded**: how people use current and emerging technologies to communicate, access and record information, e.g. email, mobile phones, blogs and wikis. | **EN2-2A**Discuss issues related to theresponsible use of digitalcommunication. | **MA2-1WM**Use computer software to create a table to organise collected data, e.g. a spreadsheet. |
| **ST2-15I -F (old but I believe needed)**Demonstrate appropriate safety and etiquette in relation to computer usage, e.g. general computer care, file security, maintaining confidentiality of passwords, printing and sharing resources. | **ST2-15I -H (old but I believe needed)**Demonstrate how a variety of media can be combined to address the needs of a specific audience, e.g. combining visual images, sound and text in a digital presentation. | **EN2-3A**Use a range of software including word processing programs to construct, edit and publish written text, and select, edit and place visual, print and audio elements. |  |
|  |  | **EN2-10C**Use visual representations,including those digitally produced, to represent ideas, experience and information for different purposes and audiences | *This is not an exhaustive list of possible outcomes and content.**Technology outcomes and content have had an extra letter added by me to distinguish the different contents in the planning table.* |