|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Stage 2 Technology Planning | | | | |
| Hardware | | | | |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Keyboard** | Use Ctrl+C to copy; Ctrl+V to paste | **ST2-11DI-T -c** | **Use in Powerpoint e.g. copy the name of the fruit or vegetably and paste as part of the heading** | **Observation** |
|  |  |  |  |  |
| DoE Access |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| Logging On | Understand some possible errors when logging on (password incorrect, log on servers…) Know how to self-help password errors.  Log on independently or change computers if unable to work. No need for teacher help during log on process. | **ST2-15I -F** | **Year 3** | **Observation** |
| **Logging Off** | Sign off using  Ctrl + Alt +Del  Understand the different menus in Ctrl + Alt +Del and check if log off is successful. No need for teacher help with log off process. | **ST2-15I -F** | **Year 3** | **Observation** |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Create Texts​​** | Use Powerpoint to create short presentations.  Show all editing skills to this point independently. | **ST2-15I -H**  **EN2-10C**  **EN2-3A** | **Information given in an audio file relating to worksheets on different aspects of PowerPoint editing.**  **https://nuwarra.weebly.com/powerpoint-detailed-even-year.html**  **Learning about PowerPoint with a project on Fruit and Vegetables**  **https://nuwarra2.weebly.com/fruit--veg.html** | **Mark worksheets as completed about different aspects of PowerPoint editing**  **Rubric for the PowerPoint** |
| **Edit and Modify Texts​​** | Insert new slides in Powerpoint.  Copy and Paste text and images in and between different programs. | **ST2-15I -H**  **ST2-11DI-T -c** | **https://nuwarra.weebly.com/powerpoint-detailed-even-year.html**  **https://nuwarra2.weebly.com/fruit--veg.html** | **Mark worksheets as completed about different aspects of PowerPoint editing**  **Rubric for the PowerPoint** |
| **Change Documents​** | Use transitions in Powerpoint between slides. Use slide show tab to control a presentation. | **ST2-15I -H** | **https://nuwarra.weebly.com/powerpoint-detailed-even-year.html**  **https://nuwarra2.weebly.com/fruit--veg.html** | **Mark worksheets as completed about different aspects of PowerPoint editing**  **Rubric for the PowerPoint** |
| Internet |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Internet Use​​** | Use Right click to Open New tab and window. Save images from the internet.  Begin searching techniques.  Use the address bar in a browser and understand the URL structure. Understand web page format (links, content, authors) and choose useful searches. | **ST2-11DI-T -d** | **Research for a PowerPoint project on Fruit and Vegetables**  **https://nuwarra2.weebly.com/fruit--veg.html**  **Create a bibliography for project based on guided research.** |  |

**Stage Two**

**ICT Capabilities across the**

**K-6 curriculum with Outcomes and specific Content**

|  |  |  |  |
| --- | --- | --- | --- |
| **ST2-11DI-T -c** describes how ***digital systems represent*** and transmit data  **Expanded:** Use common digital technologies and applications to organise and communicate information for a specific task, e.g. word processing and digital presentation software. | **ST2-11DI-T -d** describes how digital systems represent and ***transmit data***  **Expanded**: how people use current and emerging technologies to communicate, access and record information, e.g. email, mobile phones, blogs and wikis. | **EN2-2A**  Discuss issues related to the  responsible use of digital  communication. | **MA2-1WM** Use computer software to create a table to organise collected data, e.g. a spreadsheet. |
| **ST2-15I -F (old but I believe needed)** Demonstrate appropriate safety and etiquette in relation to computer usage, e.g. general computer care, file security, maintaining confidentiality of passwords, printing and sharing resources. | **ST2-15I -H (old but I believe needed)**  Demonstrate how a variety of media can be combined to address the needs of a specific audience, e.g. combining visual images, sound and text in a digital presentation. | **EN2-3A** Use a range of software including word processing programs to construct, edit and publish written text, and select, edit and place visual, print and audio elements. |  |
|  |  | **EN2-10C**  Use visual representations,  including those digitally produced, to represent ideas, experience and information for different purposes and audiences | *This is not an exhaustive list of possible outcomes and content.*  *Technology outcomes and content have had an extra letter added by me to distinguish the different contents in the planning table.* |