|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Kindergarten Planning | | | | | |
| Hardware | | | | | |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **General** | Identify Mouse, Keyboard, Monitor and Tower. Identify printer, iPad and digital and video cameras. Turn computers and monitors ON and OFF. | **ENe-3A** | **n/a** |  |
| **Mouse** | Move mouse, use left click and double click. | **ENe-3A** | **n/a** |  |
| **Keyboard** | Use Alt+Ctrl+Del to start computer. Use A-Z and (.) key and 1-0 keys to log on to computer. Use backspace to fix errors. Use arrow keys for games. Use @ in log on name. | **ENe-3A** | **Every lesson** |  |
|  |  |  |  |  |
| DoE Access |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Logging On** | Use name card and assistance to Log on. | **STe-4WS** | **Every lesson** |  |
| **Logging Off** | Sign off using start menu with assistance. | **STe-4WS** | **Every lesson – Wnen switch user is used accidently students log back in and repeat sign off process.** |  |
|  |  |  |  |  |
| Navigation |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Desktop and Task Bar​​** | Use Start button, Folder icon and Show Desktop button to open and close programs, files and folders. | **STe-4WS** | **Used to access KidPix and make shortcut to same.** |  |
| **Start Menu​​** | Use start menu to access Sign Off.  Use task bar to select simple programs. . KidPix, Word, 2Simple Publish. | **STe-4WS** | **Every lesson** |  |
| **Folders - Moving​​** | Open folders on the desktop to access Internet Shortcuts. | **STe-4WS**. | **n/a** |  |
| **Folders - View** | Recognise a folder icon on the Task Bar. | **STe-4WS** | **n/a** |  |
|  |  |  |  |  |
| Formatting Text |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Create Texts​​** | Opens Word, Powerpoint, KidPix, 2Publish, and 2Paint and other programs for creating texts. | **ENe-3A** **ENe-2A** | **Write and illustrate sentences in KidPix. Use Shift to make capital letter in text box.**  **Topics include 2and 3D shapes. My classroom, holidays, things I need, things I want** | **Print and mark sheet.** |
| **Edit and Modify Texts​​** | Uses keyboard to write text in programs. Highlights text. Deletes text. | **​STe-4WS** | **Edit text in kidPix by using backspace.** | **observation** |
| **Change Documents​​** | Use "File" - "Save" to enter save window. Saves with assistance. | **​STe-4WS** | **Save in document folder** |  |
| **Specialist Programs​​** | Use mouse to select shapes, colours and paint bucket in KidPix to create a variety of pictures. | **MAe-15MG** **MAe-10MG** | **Illustrate stories using above topics** | **observation** |
|  |  |  |  |  |
| Internet |  |  |  |  |
| **Skill/Knowledge** | **Demonstrated by** | **Outcome** | **ICT Activity** | **Assessment** |
| **Ethics and Cyber Safety​​** | Use software and hardware in a safe way. Discuss feeling safe on the internet. NO GO TELL. Use provided web sites | **ENe-2A** Develop awareness | **n/a** |  |
| **Internet Use​​** | Open a Browser from Task Bar and a provided shortcut. Log on with assistance. | **STe-4WS** | **n/a** |  |
| **Email** | Discuss how people can send electronic letters to each other (email) | **STe-4WS** | **n/a** |  |
| **Publishing Online** | Discuss what can be found on the internet. What ‘published’ means. | **STe-4WS** | **n/a** |  |

Early Stage One

ICT Capabilities across the

K-6 curriculum with Outcomes and specific Content

|  |  |  |  |
| --- | --- | --- | --- |
| **STe-4WS** Using a range of methods to share observations and ideas, such as drawing, informal and guided discussion, role-play, contributing to joint construction of short texts and/or using digital technologies. | **MAe-15MG** Make representations of two-dimensional shapes using a variety of materials, including paint, paper, body movements and computer drawing tools. | **ENe-2A**  Experiment with basic visual, multimodal and digital processes to represent some simple ideas expressed in texts and to convey experiences. |  |
|  | **MAe-10MG**  Use computer software to draw a closed shape, colouring in the area | **ENe-3A** letter formations (ACELY1653); use simple functions of keyboard and mouse, including typing letters, scrolling, selecting icons and dropdown menus ICT. | *This is not an exhaustive list of possible outcomes and content.* |